



2024-2025 Dependent Verification Worksheet

Student Name: _____

Last 3 Digits of Student ID: _____

Complete steps 1 through 4. Once all documents/forms have been submitted, please allow several weeks for processing. **Students will be notified only if verification results in a change in aid.**

STEP 1: STUDENT TAX INFORMATION

Check one of the following:

- I was not required to file a 2022 Federal Tax Return and had some or no income. I listed all the employers and the amount earned in 2022 in the box below. (Provide copies of all 2022 W-2s/1099 forms)

Employer's Name	W-2 provided?	Annual Amount Earned in 2022

- I filed a 2022 tax return and used the Direct Data Exchange on the FAFSA (transferred tax information from IRS to FAFSA)
- I filed a 2022 tax return but am unable to use the Direct Data Exchange and have attached a SIGNED copy of my 2022 Tax Return and schedules. (If you do not have copies of your tax return you may request a tax transcript at www.irs.gov by clicking "Get Your Tax Record" and requesting a "Return Transcript.")

STEP 2: PARENT TAX INFORMATION

Check one of the following:

- My parent(s) was not required to file a 2022 Federal Tax Return and had some or no income. They listed all their employers and the amount earned in 2022 in the box below. (Provide copies of all 2022 W-2s/1099 forms)

Employer's Name	W-2 provided?	Annual Amount Earned in 2022

- My parent(s) filed a 2022 tax return and used the Direct Data Exchange on the FAFSA (transferred tax information from IRS to FAFSA).
- My parent(s) filed a 2022 tax return but was unable to use the Direct Data Exchange and have attached a SIGNED copy of their 2022 Tax Return and schedules. (If they do not have copies of their tax return, they may request a tax transcript at www.irs.gov by clicking "Get Your Tax Record" and requesting a "Return Transcript.")



STEP 3: FAMILY SIZE

Fill in the following information:

1. List yourself (the student):

Student's Name	Student's Age

2. List the parent(s) that has provided you with the most financial support in the past 12 months. If your parent(s) are married, include both parent(s). If your parent is remarried, you must include your stepparent:

Parent's Name	Parent's Age	Relationship to Student

3. List your parent(s)' other children or other people that live with the parent(s) listed above and who received/will continue to receive more than half of their financial support from your parent(s):

Full Name	Age	Relationship to Student

STEP 4: CERTIFICATION

Each person signing below certifies that all the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student Name: _____ Date: _____

Student Signature: _____

Parent Name: _____ Date _____

Parent Signature: _____

STEP 5: EMAIL, MAIL, FAX, OR DROP OFF DOCUMENTS TO STUDENT FINANCIAL AID

Email documents to finaid@mountunion.edu

Mail to the Office of Student Financial Aid, 1972 Clark Ave, Alliance, OH 44601

Fax documents to (330) 829-2814

Please do not send any personally identifiable information via email (e.g. Social Security Numbers, dates of birth, etc.).

Questions? Contact the Office of Student Financial Aid

(330) 823-2674 finaid@mountunion.edu