UNIVERSITY of MOUNT UNION

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Letter Request Form

You can use this form to request a specific type of letter that may be needed. Please complete and attach documents (as required) and return this form to the International Student Services office. You will be notified by e-mail when the letter is ready.

Purple Plus ID #: _____ Date: _____

Name: _____
Last First

Current Visa Status (F-1, J-1, etc.): _____ Start Term at UMU: _____

Degree Level (circle one): Doctorate Masters Bachelors

Degree Program: _____

UMU E-mail address: _____

Type of Letter Requested (mark all that apply):

_____ Verification of immigration status (F-1 Student, J-1 Scholar, etc.)

_____ Recommendation letter for B-2 Visitor Visa (*attach copy of visitor(s) passport(s) photo page*).

Name of Visitor	Relation to Student	Purpose of Visit to U.S.

(If more space is required, use reverse side of this paper)

Other *(Please specify letter needed)*:

_____

_____

_____

Student Signature Date

International Student Services
1972 Clark Ave. • Alliance, OH 44601 • (330) 823-2574 • Fax (330) 829-8737
iss@mountunion.edu